

WORKPLAN 2023-2025
LOCAL PENSION BOARD

STANDING ITEMS	Responsibility	5 Apr 2023	21 Jun 2023	13 Sept 2023	13 Dec 2023	6 Mar 2024	Jun 2024	Sept 2024	Dec 2024	Mar 2025
Report from the Pension Fund Committee	Jo Thistlewood	✓	✓	✓	✓	✓	✓	✓	✓	✓
Report from the Pensions Administration Team	Matthew Collier	✓	✓	✓	✓	✓	✓	✓	✓	✓
Knowledge and Understanding Update	Jo Thistlewood	✓	✓	✓	✓	✓	✓	✓	✓	✓
Risk Register	Jo Thistlewood	✓	✓	✓	✓	✓	✓	✓	✓	✓
Items Circulated for Attention	Jo Thistlewood	✓	✓	✓	✓	✓	✓	✓	✓	✓
Legislation/ Regulation Update	Jo Thistlewood	✓	✓	✓	✓	✓	✓	✓	✓	✓
ANNUAL ITEMS		5 Apr 2023	21 Jun 2023	13 Sept 2023	13 Dec 2023	6 Mar 2024	Jun 2024	Sept 2024	Dec 2024	Mar 2025
Pension Board Annual report	Martin Doyle	✓ FINAL 22/23					✓ FINAL 23/24			
Annual Report and Accounts	Jo Thistlewood Jo Cooke	✓ FINAL 21/22		✓ DRAFT 22/23	✓ FINAL 22/23			✓ DRAFT 23/24	✓ FINAL 23/24	
External Audit	Jo Thistlewood	✓ RESULTS 21/22			✓ RESULTS 22/23				✓ RESULTS 23/24	
Governance Compliance Statement	Jo Thistlewood		✓ FINAL 22/23			✓ DRAFT 23/24	✓ FINAL 23/24			✓ DRAFT 24/25
The Pensions Regulator Annual Return	Jo Thistlewood			✓				✓		
Required document list review	Jo Thistlewood		✓				✓			
OTHER ITEMS		5 Apr 2023	21 Jun 2023	13 Sept 2023	13 Dec 2023	6 Mar 2024	Jun 2024	Sept 2024	Dec 2024	Mar 2025
Triennial Valuation (next valuation 2025)	Jo Thistlewood	✓ CONCLUSION								
Funding Strategy Statement (next valuation 2025)	Jo Thistlewood	✓ PUBLICATION								
Operational Structure Review	Jo Thistlewood	✓	✓?	✓?	✓?					
Report back from ACCESS JC meeting	Martin Doyle				✓				✓	
Investment Strategy Statement	Jo Thistlewood		✓							
Recording and Reporting Breaches of the Law	Jo Thistlewood	✓								
Pensions Administration Strategy	Matthew Collier	✓								

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Internal Dispute Resolution Process and Policy	Jo Thistlewood			✓						
Governance policy	Jo Thistlewood				✓					
Decision making matrix	Jo Thistlewood					✓				
Conflicts of interest policy	Jo Thistlewood						✓			
Risk Management Policy	Jo Thistlewood							✓		
Pre-payment of employer contributions policy	Jo Thistlewood			TBC	TBC	TBC	TBC	TBC	TBC	TBC
Academy participation policy	Jo Thistlewood			TBC	TBC	TBC	TBC	TBC	TBC	TBC
Pass through arrangements for transferee admission bodies policy	Jo Thistlewood			TBC	TBC	TBC	TBC	TBC	TBC	TBC
Employer admission to the fund policy	Jo Thistlewood			TBC	TBC	TBC	TBC	TBC	TBC	TBC
Bulk transfers policy	Jo Thistlewood			TBC	TBC	TBC	TBC	TBC	TBC	TBC
Exit credits policy	Jo Thistlewood			TBC	TBC	TBC	TBC	TBC	TBC	TBC
Flexibility on exit policy	Jo Thistlewood			TBC	TBC	TBC	TBC	TBC	TBC	TBC
CONSULTATIONS		5 Apr 2023	21 Jun 2023	13 Sept 2023	13 Dec 2023	6 Mar 2024	Jun 2024	Sept 2024	Dec 2024	Mar 2025
TPR General code requirements	Jo Thistlewood		✓?	✓?						
Pooling consultation	Jo Thistlewood		✓?	✓?						
Good governance regulations consultation	Jo Thistlewood		✓?	✓?						
Knowledge and skills framework consultation	Jo Thistlewood		✓?	✓?						